Regulatory Programs Division
West Virginia Department of Agriculture

Kent Leonhardt
Commissioner

Attn: Administrative Services Division

Mailing address:
1900 Kanawha Blvd., East • Charleston, WV 25305-0170
Phone: 304-558-2226 FAX: 304-558-3594

Fed Ex/UPS delivery address:
217 Gus R. Douglass Lane • Charleston, WV 25312

Code No: **6696-9492**

Application to Register as a Seedsman

Registration Period January 1 through December 31

Pursuant to West Virginia Code 19-16-3(a): No person may distribute any agricultural, vegetable, tree and shrub seeds or seed potatoes without a valid certificate of registration issued by the Commissioner.

Corporate name: _____ FEIN: _____ Plants ID: _____

Address for Mailing Registrations:

Mailing address: _____ City: _____ State: _____ Zip: _____

Phone number: _____ Fax: _____

Registration Contact Person: _____ Email: _____

Address for Mailing Poundage Reports:

Mailing address: _____ City: _____ State: _____ Zip: _____

Phone number: _____ Fax: _____

Tonnage Contact Person: _____ Email: _____

Location address (if different): _____ City: _____ State: _____ Zip: _____

Form of organization (check box):

☐ Individually owned ☐ Partnership ☐ Other
☐ Cooperative association ☐ Corporation chartered in the state of _____

INSTRUCTIONS: 1) Check application for accuracy. Make any corrections, deletions or additions as necessary;
2) Remit a check or money order for $125 made payable to the West Virginia Department of Agriculture;
3) Return completed application with payment to the above address.

All fees must be paid in U.S. funds drawn from a U.S. bank, unless the registrant includes an additional **$35** to cover the WV Treasurer's Office handling cost for processing a foreign check.

Kinds of seeds to be sold, offered for sale, exposed for sale or distribution during the registered year. (Please check):

☐ Vegetable
☐ Vegetable (packages 8 oz. or less and sold from display units)
☐ Agriculture Crop Seeds (grain, etc.)
☐ Field grasses, clover, alfalfa, etc.
☐ Lawn grasses
☐ Forest (trees and shrubs)
☐ Tobacco
☐ Seed potatoes

I certify that the information above is true and correct. I hereby give the Commissioner of Agriculture consent to inspect and audit all sales invoices and records in order to carry out his or her duties. I understand that the Commissioner shall cancel any certificate of registration upon receiving satisfactory evidence that a provision of West Virginia Code 19, Article 14, or any rules and regulations issued by the Commissioner have been violated.

Signature of Authorized Representative | Printed or Typed Name | Date