WEST VIRGINIA DEPARTMENT OF AGRICULTURE
PLANT INDUSTRIES DIVISION
PLANT PEST REGULATORY PROGRAM
1900 KANAWHA BOULEVARD, EAST
CHARLESTON, WV 25305-0191
(304) 558-2212

Kent Leonhardt
Commissioner

2027 Application for Cultivation and Processing of Industrial Hemp

The West Virginia Industrial Hemp Development Act (Chapter 19, Article 12 of the Code of West Virginia, as amended) governs the production and distribution of plant material commonly known as Industrial Hemp. Under the provisions of the Industrial Hemp Development Act, plants specifically identified as Cannabis sativa L. containing no more than 0.3% tetrahydrocannabinol, **or the current limit allowed by federal law, whichever is greater, may be grown in the State of West Virginia so long as the grower is licensed by the West Virginia Department of Agriculture (WVDA).** It is unlawful for anyone to produce or distribute plants or parts of plants commonly known as industrial hemp unless that person has first secured a certificate of registration from the Commissioner of Agriculture.

SECTION 1:

Full Name of Applicant/s: _____

Applicant/s Date of Birth: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Email Address: _____

Phone: _____ **Cell Phone:** _____

SECTION 2: DESCRIPTION OF PRODUCTION SITE

Copy or print page 3 or 4 of this application, *"Attachment A" or "Attachment B"*, as many times as necessary to complete **one per non-contiguous** growing area, storage/drying area or processing area for industrial hemp. **Any area not specifically documented on an application will not be considered part of WV's Industrial Hemp Program.**

Number of non-contiguous sites (ATTACHMENT A) attached to this application: _____

Total Acres Applied for as part of this application: _____
(*Include acreage from all attached sheets*)

Number of processing sites (ATTACHMENT B) attached to this application: _____

How to calculate the required Application Fee	
Number of non-contiguous sites, **ATTACHMENT A**, attached to this application:	
Number of processing sites. **ATTACHMENT B**, attached to this application	
	X $100.00
Total Application Fee:	$

Include check or money order for application fees, payable to the WV Department of Agriculture, with this application upon submission.

SECTION 3: PLANTING/HARVESTING PLANS (Include your plans for site selection, planting, maintenance, harvesting and post-harvest utilization of industrial hemp. Also include the variety/s you intend to grow and if you have verified the availability of clones or seed. Please attach additional pages if needed.)

SECTION 4:

By signing below, the applicant understands and acknowledges that he or she is being licensed to grow hemp under the limited authority granted by the Industrial Hemp Development Act and the WVDA's Industrial Hemp Program. The applicant acknowledges and agrees that the actions of all individuals employed by or contracting with the applicant, and the operations on all sites identified in this application and approved by the WVDA, are the responsibility of the applicant, and can be imputed to the applicant for purposes of regulation by WVDA.

Furthermore, the applicant agrees to the following terms and conditions:

A. Any information provided to the Department, except criminal history records provided to the Department under this section, may be publicly disclosed and be provided to law enforcement agencies without further notice to the applicant;
B. The applicant agrees to allow any inspection and sampling that the Department considers necessary;
C. The applicant agrees to pay for any sampling and analysis costs that the Department considers necessary;
D. The applicant agrees to submit all required reports by the applicable due-dates specified by the Commissioner;
E. The applicant agrees to update information with the WVDA as changes occur to the information submitted on applications. All submissions will be in writing and not acted upon before receiving written approval from the WVDA.

Upon review of this application, the WVDA will send notification of approval or refusal. If the application is approved, an additional "License Fee" will be required.

1. **The Hemp Cultivation license fee is $100 plus $5 per acre applied for on this application and will be invoiced upon approval of your application.)**
2. **The Hemp Processor License fee is $500 per processing location and will be invoiced upon approval of your application.**

Applicant Signature: _____ **DATE**: _____

Mail to: Attn: Mike Arnold Building #6, PI Division/WVDA 275 Gus R Douglass Lane Charleston, WV 25312	Please send questions or comments to our new email address specifically for the topic of Industrial Hemp. ***Enter a description in the subject line to help direct your question***. Examples: (Seed, Application, Marketing) hemp@wvda.us

ATTACHMENT A

SECTION 2: DESCRIPTION OF PRODUCTION SITE (One growing location per sheet. Each sheet must be signed and dated.)

Alias Name for this production site:
County of this production site:
Area used at this farm location (acres or square feet):
GPS Coordinates for this site recorded at the center of the area: *(Example: 38.000001, -81.000001)*
Select a site in the center of the area to be grown. Provide the Latitude/Longitude of the production site in decimal degree format. Coordinates can be obtained from a GPS unit or Google Maps and should be carried to 6 digits.

Who is the landowner of record? _____

Farm Service Agency (FSA) farm number for this site? _____

If this property is owned by the applicant, attach a current copy of your deed to this page and include with the application. A copy of the deed can be obtained at the county courthouse where the property is located.

If this property is not owned by the applicant, attach a lease agreement between the applicant and the owner (lessor). Also attach a copy of the deed showing the property owner is the lessor.

Attach an aerial photograph which includes the owned or leased area outlined. (Satellite View from Google Maps will suffice.) The center of the grow areas should be marked as well.

In addition to the applicant, each landowner must complete the background check process. WV State Police and FBI background checks should be performed and included with the application. If the reports are not available at the time of application, they should be delivered to the address indicated on page two of the application when available. The background report will not be accepted if dated more than 90 days prior to the application.

Do you intend to grow at this location? (Y/N)	
Do you intend to store/dry at this location? (Y/N)	

SECTION 2a: DESCRIPTION (Address limitations to access, list any individuals working with you or your crop at this location, or any other specifics that might apply)

(Printed Name)	(Date)
(Signature)	

ATTACHMENT B

SECTION 2: DESCRIPTION OF PROCESSOR SITE (One processing location per sheet. Each sheet must be signed and dated.)

Alias Name for this processor site:
County of this processor site:
Area used at this processing location (square feet):
GPS Coordinates for this site recorded at the center of the area: *(Example: 38.000001, -81.000001)*
Select a site in the center of the area. Provide the Latitude/Longitude of the production site in decimal degree format. Coordinates can be obtained from a GPS unit or Google Maps and should be carried to 6 digits.

Who is the landowner of record? _____

If this property is owned by the applicant, attach a current copy of your deed to this page and include with the application. A copy of the deed can be obtained at the county courthouse where the property is located.

If this property is not owned by the applicant, attach a lease agreement between the applicant and the owner (lessor). Also attach a copy of the deed showing the property owner is the lessor.

Attach an aerial photograph which includes the owned or leased area outlined. (Satellite View from Google Maps will suffice.) The center of the grow areas should be marked as well.

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Processor Description: describe type of processing (ex: extraction, aggregate storage or drying facility, etc.) processing capacity of equipment, describe services available to public, hours of operation.

(Printed Name)	(Date)
(Signature)	