

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



West Virginia Registration of Hemp Products or Extracts

January 1, 2025 – December 31, 2025

Manufacturer <input type="checkbox"/> 1401-8509-6895-6933			
Name of Manufacturer/Registrant:			
Physical Address:			
Mailing Address: <i>(If different than physical address)</i>		Same as Above <input type="checkbox"/>	
Legal Name of Owner:			
Email address:			
Telephone #:			
Name and address of person whose name appears on the product label:			
Product type(s):			
<input type="checkbox"/> Fiber	<input type="checkbox"/> Flower	<input type="checkbox"/> Seed	<input type="checkbox"/> Cosmetic
<input type="checkbox"/> Oil	<input type="checkbox"/> Edible	<input type="checkbox"/> Vape	<input type="checkbox"/> Other

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Do you only Manufacture hemp that you have grown?

Yes

No

Note: Hemp Fiber Products are exempt from product registration.

Registration Checklist:

- Completed the Manufacturer/Registrant Registration of Hemp Products Form
- Completed list of products
- Included the Required Annual Registration Fee of \$200 per product
- Include a copy of each Product label
- Included copy of WV processing/cultivation license and WV Grown approval, if applicable.

Name of Responsible Person (Print):

Signature:

Date:

Date Received by WVDA:

Person Receiving:

Date Registration Sent By WVDA:

Approved or Denied:

All registrations shall be paid in U.S. Funds drawn from U.S. Banks. All checks or money orders must be made to the West Virginia Department of Agriculture and mailed to the address below.

For any questions, please call 304-558-2227 or hempproducts@wvda.us. All registration certificates will be sent to the applicant upon approval and sufficient payment. Complete this form and mail check or money order to:

West Virginia Department of Agriculture

Attn: Administrative Services Division

1900 Kanawha Blvd. East

Charleston, WV 25305-0170

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0170

physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312

telephone: 304-558-3550 • fax: 304-558-2203

www.agriculture.wv.gov

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List of Hemp Products Intended for Sale

Please complete the form in its entirety. Product label is required for each product being registered.

Product Type Example: oil, flower, vape, etc	Product Full Detailed Name Including flavor, mg, cannabinoids, etc	Brand	Origin of Raw Hemp product used to manufacture final product (Name and Address)	State where final product is manufactured	White Labeled (Yes/No)

(Capped at \$1,000 if manufactured and sold in West Virginia)

Total Products _____ x \$200 per product = Total for all products submitted \$ _____

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