



West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



Veterans and Heroes to Agriculture Grant Application

The Veterans and Heroes to Agriculture Grant Program was developed to provide funding to organizations around the state who work directly with or provide support to law enforcement, fire fighters, emergency medical service, first responders, veterans, active-duty military, and/or their spouses and family within an agricultural capacity. Grants may not exceed \$24,000 and are awarded through an application process.

Mail your completed application to:

***West Virginia Department of Agriculture
Business Development
Attn: VHAP
217 Gus R. Douglass Lane
Building 2, Suite 204
Charleston, WV 25312***

Or email completed application to: vetstoag@wvda.us with "Grant Application" in the subject line. If you need to photocopy some parts of the application, make sure it is legible.

For additional information or questions about the application, please contact the Veterans & Heroes to Agriculture Program Manager at 304-558-2210 or vetstoag@wvda.us.

Funding requirements:

- Projects must be agricultural in nature and directly benefit law enforcement, fire fighters, emergency medical service, first responders, veterans, active-duty military, and/or their spouses and family.

- At least one member of the team MUST be a member of the West Virginia Veterans & Heroes to Agriculture program.
- Sponsorship applications MUST also include:
 - Cover Letter
 - Itemized Budget
 - Three (3) Letters of Support
 - W-9 (if not registered as a vendor in Oasis) Contact 855-666-8823 with questions regarding W-9

Awardees MUST comply and agree to the following:

- Be willing to work with WVDA designated staff and respond promptly to all correspondence or information requests.
- Are required to submit a mid-year report by December 15th to vetstoag@wvda.us
- Are required to submit a final report by June 15th to vetstoag@wvda.us If all outcomes are not reached by May 31st, a final report extension must be requested and approved. **All funding must be spent by final report submission.**
- Must acknowledge the West Virginia Department of Agriculture in project materials and events.
- Allow West Virginia Department of Agriculture to use images, videos, and recordings of your project in media and promotional materials.

Veterans and Heroes to Agriculture Grant Application

Organization Information

Organization Name: _____

Organization Type: 501(c)(3) Non-Profit Organization
Government Entity
American Legion/VFW
School
Faith-Based Organization
Community Organization
Other

Specify: _____

Organization Mission/Vision:

Organization Website/Social Media:

Organization Address:

Organization Phone: _____

Is your organization registered as a vendor in wvOASIS? Yes No

Please provide your Business Registration Account Number (located on the West Virginia State Tax Department Business Registration Certificate): _____

Is someone from your organization or project team a member of West Virginia Veterans and Heroes to Agriculture Program? Yes No

If yes, please list member(s): _____

Project Point of Contact Information

Point of Contact Name: _____

Title/Position: _____

Primary Phone: _____ Secondary Phone: _____

Email: _____

Project Information

Project Title: _____

Explain the specific issue, problem, or need that the project will address:

Project Beneficiaries:

Estimate the total number of project beneficiaries: _____

Does this project directly benefit military veterans, law enforcement, firefighters, emergency service personnel, and/or first responders? Yes No

Does this project directly benefit farmers? Yes No

List a minimum of three (3) SMART goals for this project (SMART goals are Specific, Measurable, Attainable, Relevant, and Time-based):

Project Work Plan:

Who	What	When

ALL requests must indicate how the project proposes strategic action in support of the agricultural economy. Indicate which strategic goal(s) of the West Virginia Department of Agriculture’s Strategic Plan, “A Shared Agenda for Growing West Virginia’s Agricultural Economy” the project aims to address:

- Goal 1: Connecting Agribusiness with Knowledge
- Goal 2: Connect producers with Each Other
- Goal 3: Create Agritourism Clusters
- Goal 4: Expand and Support Development of Co-ops for Processing and Selling Products
- Goal 5: Support Efforts to Expand Broadband
- Goal 6: Grow the Next Generation of Producers
- Goal 7: Create an Agriculture Leadership Development Program
- Goal 8: Enhance Mentorship & Training for New Farmers
- Goal 9: Grow the Next Generation of Consumers
- Goal 10: Connect Farmers with Underutilized Land

**For further information regarding each goal please visit www.wvagadvisory.org,

Expected Measurable Outcomes:

Please list project outcomes and indicators below *(Outcomes are statements that define in specific terms what the project team hopes to achieve for key results on the way to achieving the overall purpose or goal. Indicators are a quantifiable measure of a characteristic or condition of people, institutions, systems, or processes that may change over*

time). Attach additional pages if needed.:

Outcome Statement 1: _____

Indicators for Outcome 1: _____

Outcome Statement 2: _____

Indicators for Outcome 2: _____

Outcome Statement 3: _____

Indicators for Outcome 3: _____

Explain how you will collect the required data to report on the outcome(s) and indicator(s):

Budget:

Budget Summary				
Expense Category	VHAGP Funds Requested	Other Funding	Other Funding Source	Funds Requested
Personnel				\$
Fringe Benefits				\$
Travel				\$
Equipment				\$
Supplies				\$
Contractual				\$
Other				\$
Subtotal				\$
			TOTAL Budget	

Total Amount Requested: _____

Please provide a budget narrative for each line item requested:

Personnel: _____

Fringe Benefits: _____

Travel: _____

Equipment: _____

Supplies: _____

Contractual: _____

Other: _____

Are you receiving additional funding for this project (*list in budget*)? Yes No

List any partners and collaborators of this project:

If you are not awarded, how would you move forward with this project?

What is the sustainability plan for this project?

Attachments:

- Cover Letter
- Application
- Letters of Support
- W-9 (to be used for vendor setup in Oasis for grant payment)

**If awarded, the West Virginia Department of Agriculture may use the project information in publication and promotional pieces, including social media, website, and print.*

By my signature below, I hereby certify and attest that all of the information provided on this application, as well as all attachments and supporting documentation, is true and accurate to the best of the applicant's knowledge.

I understand that submission of an application does not guarantee any funds will be awarded. Eligibility and funding determinations will be made by WVDA subsequent to panel review and recommendation.

Signature: _____

Date: _____