



Regulatory & Environmental Affairs Division
West Virginia Department of Agriculture

Kent Leonhardt
Commissioner

Attn: Administrative Services Division

Mailing address:

1900 Kanawha Blvd., East • Charleston, WV 25305-0170
Phone: 304-558-2226 FAX: 304-558-3594

Code No: 6696-9560

Fed Ex/UPS delivery address:

217 Gus R. Douglass Lane • Charleston, WV 25312

Quarterly Fertilizer Tonnage Report

1) This report and payments are to be mailed to the address at the top of this report by the 30th of the month following the quarter covered by the report. If the manufacturer or distributor fails to file a Quarterly Tonnage Report within 30 days there is a 10% penalty in addition to the inspection fee. 2) Payment of large package tonnage fees must accompany this report at the rate of \$.40 for each ton distributed. Small package tonnage fees are \$15 per brand and grade and payable only if sold during the reporting quarter. 3) Duplicate copy should be kept for your file.

All fees must be paid in U.S. funds drawn from a U.S. bank, unless the registrant includes an additional \$35 to cover the WV Treasurer's Office handling cost for processing a foreign check.

FEIN: WVDA USAPLANTS ID #:

Company name:

Contact Person:

Mailing address:

City: State: Zip:

Phone number: Fax:

Email:

Quarterly tonnage report of fertilizer distributed in the State of West Virginia for the period (check one):

- January 1 - March 31 (due on or before April 30)
April 1 - June 30 (due on or before July 30)
July 1 - Sept. 30 (due on or before Oct. 30)
Oct. 1 - Dec. 31 (due on or before Jan. 30)

Please arrange the grades and brands of fertilizer sold in the following order: a) mixed fertilizer b) fertilizer materials.

Under mixed fertilizers, report in order of amount of nitrogen in the fertilizer, starting with "0" nitrogen. please attach a detailed monthly fertilizer tonnage report for the appropriate reporting period.

Table with columns: Brand/Product Name, N, P, K, Small Package: 10lbs. packages or less (pounds), Dry, liquid, farm use, non-farm use, large package over 10 lbs.

It is agreed and permission is hereby granted to the West Virginia Commissioner of Agriculture or his agent to examine the books and records of this company for verification of this report and to provide such other information as may be required. I, (name of person making report), do solemnly swear and affirm that the above report of tonnage sold in West Virginia is true and correct.

Total pounds small package:
Large package tonnage:
Small package quarterly inspection fee (\$15/brand):
Penalty (10%):
TOTAL FEES SUBMITTED:

Signed

Date