

# West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner  
Joseph L. Hatton, Deputy Commissioner



## West Virginia Registration of Kratom Retailers and Distributors

January 1, 2025 – December 31, 2025

|   |   |
|---|---|
| <b>Retailer/Seller</b> <input type="checkbox"/><br>1401-8512-6893-4433<br>1401-8512-6893-4436   | <b>Distributor</b> <input type="checkbox"/><br>1401-8512-6893-4432<br>1401-8512-6893-4435 |
| <b>Name of Registrant:</b>  |   |
| <b>Physical Address:</b>  |   |
| <b>County:</b>  |   |
| <b>Mailing Address:</b><br><i>(If different than physical address)</i>  | <b>Same as Above</b> <input type="checkbox"/>   |
| <b>Legal Name of Owner:</b>   |   |
| <b>Email address:</b>   |   |
| <b>Telephone #:</b>   | <b>FEIN or Tax ID #:</b>  |
| <b>Name of Distributors/Wholesalers you receive your product(s) from:</b>   |   |
| <b>Address:</b>   |   |
| <b>Store type(s):</b><br><input type="checkbox"/> <b>Permanent Building</b> <input type="checkbox"/> <b>Online</b> <input type="checkbox"/> <b>Kiosk</b><br><input type="checkbox"/> <b>Mobilized Unit/Tent</b> |   |



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### Days of Operation and Time:

(Check Days which apply & Complete time store is open.)

- |  |   |
|--|---|
| <input type="checkbox"/> Monday Time: _____    | <input type="checkbox"/> Friday Time: _____   |
| <input type="checkbox"/> Tuesday Time: _____   | <input type="checkbox"/> Saturday Time: _____ |
| <input type="checkbox"/> Wednesday Time: _____ | <input type="checkbox"/> Sunday Time: _____   |
| <input type="checkbox"/> Thursday Time: _____  |   |

### Do you only sell products that are manufactured or white labels by yourself?

- Yes  No

(Note: If yes, you are exempt from the seller/distributor fee, but must complete the registration)

### Registration Checklist:

- Completed Kratom Registration Form
- One-Time application fee of \$1,500, if applicable (please note: if you were registered in 2024, you are not subject to the one-time \$1,500 application fee.)
- Required Annual Registration Fee of \$300
- FEIN or Tax ID and Letter of Good Standing with WV Tax Division

Name of Responsible Person (Print):

Signature:

Date:

Date Received by WVDA:

Person Receiving:

Date Registration Sent By WVDA:

Approved or Denied:

All Kratom Registrants shall pay a non-refundable one-time application fee of \$1,500.00 and an annual registration fee of \$300.00 to be paid in U.S. Funds drawn from U.S. Banks. All checks or money orders should be made to the West Virginia Department of Agriculture and mailed to the address below. For any questions, please call 304-558-2227. All registrations will be sent to the applicant once approved and upon receiving payment. Complete this form and mail with check or money order to:

**West Virginia Department of Agriculture**  
Attn: Administrative Services Division  
1900 Kanawha Blvd. East  
Charleston, WV 25305-0170

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0170  
physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312  
telephone: 304-558-3550 • fax: 304-558-2203

www.agriculture.wv.gov