

APPLICATION FOR LICENSE TO OPERATE AS A MEAT AND POULTRY DISTRIBUTOR

West Virginia Department of Agriculture
Animal Health/Meat and Poultry Inspection Bureau
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305
(304) 558-2206 Fax: (304) 558-1882

FY July 1, 2025 - June 30, 2026

1401-8630-6893-9780

SECTION 1: DISTRIBUTOR'S GENERAL DATA

- A. Establishment's Full Name _____
- B. Owner, Manager, Partner, or Person authorized to represent the Establishment for contacts with Meat and Poultry Inspection Division:
Name: _____ Title: _____
- C. Location of Establishment: _____ / _____ / _____ / _____
Route, Box, or Street Address City State Zip County
- D. Mailing Address if different than above: _____ / _____ / _____ / _____
Route, Box, or Street Address City State Zip County
- E. Business Telephone: _____ Home Telephone Number: _____ Fax Number: _____ Email: _____
- F. Form of organization (Check one): ☐ Individual ☐ Partnership ☐ Corporation ☐ Other (Specify)
- G. Do you conduct retail sales at your establishment? ☐ Yes ☐ No

SECTION 2: REGULAR BUSINESS HOURS (Write in hours for each day)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							

If license is granted under the application, I (we) expressly agree to conform strictly to the Code of West Virginia, Chapter 19, Article 2B, Inspection of Meat and Poultry, and the rules on meat and poultry inspection promulgated thereunder by the West Virginia Department of Agriculture. I (we) certify that all statements made herein are true to the best of my knowledge and belief.

_____/_____/_____
DATE OF APPLICATION PRINTED NAME OF PERSON TITLE SIGNATURE OF AUTHORIZED PERSON
SIGNING APPLICATION MAKING THIS APPLICATION

FOR WVDA USE ONLY

Date Application Received: _____
Batch Number: _____
Director's Approval: _____
Establishment Number: _____

\$5.00 APPLICATION FEE

STATEMENT OF POLICY REGARDING EQUAL OPPORTUNITY AND PARTICIPATION IN PROGRAMS -
It is the policy of the West Virginia Department of Agriculture to provide its services and programs to all persons without regard to sex, race, color, age, religion, national origin, or handicap.