

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



1. Complete Spay Neuter Application.
2. Enclose copy of applicant's latest financial statement or annual budget and current balance sheet, and the most recent IRS Form 990, 990-EZ or 990-N.
3. Provide your spay/neuter policies, guidebook, or other document providing evidence of your spay/neuter animal welfare policies and procedures.
4. Attach your project budget.
5. Attach sample individual application (if using).
6. Attach sample voucher (if using).

Return completed applications by e-mailing to spayneuter@wvda.us. Only digital applications will be accepted. No paper applications will be considered.

For assistance, contact Andrew Yost at (304) 389-9750.



Spay Neuter Program

Application and Ranking

Tab 1 - Applicant Information

1. Contact Information

1a. Applicant's Name:	
1b. Physical Address:	
1c. Mailing Address: <input type="checkbox"/> (check if same as above)	
1d. Phone Number:	
1e. Fax Number:	
1f. Primary Contact Person:	

2. Eligibility

2a. Are you a nongovernmental entity? (If "no," skip to 2h.)	
2b. Are you incorporated in, and in good standing with, the state of West Virginia?	
2c. Do you have your principal place of business in the state of West Virginia?	
2d. Do you have a 501(c)(3) status under the federal Internal Revenue Code?	
2e. Do you provide or facilitate spay neuter services by a veterinarian to the general public?	
2f. Do you rescue stray, abandoned or feral animals and provide or facilitate adoptions services for the animals to the general public?	
2g. Do you advocate and further effective means for the propagation of humane principles to prevent animal cruelty, abuse, neglect and overpopulation?	
2h. Are you a county or municipal shelter or animal control agency?	
	Ineligible

3. Business Information

3a. FEIN (Federal Employer Identification Number):	
3b. Business Registration Account Number (From W. Va. State Tax Department):	
3c. Description of applicant's business, mission or purpose:	

4f. What is your average spay fee?	-Dogs	
	-Cats	
4g. What is your average neuter fee?	-Dogs	
	-Cats	
4h. What is your average rabies vaccination fee?	-Dogs	
	-Cats	
4i. Do you offer free spay/neuter services to low-income neighborhoods or populations?		

Tab 2 - Proposal Information

1. Financial Information

1a. Amount of the grant requested:	
1b. Proposed matching funds provided by applicant:	
Total Project Cost	\$0.00

2. Project Impacts

2a. If you receive the full amount requested, approximately how many animals would this grant affect?	
-Dogs	
-Cats	
2b. What is your average spay fee?	
-Dogs	
-Cats	
2c. What is your average neuter fee?	
-Dogs	
-Cats	
2d. List All Counties Served (for this request only): <i>*If this project will serve more than five counties, list the five counties projected to receive the greatest share of grant funds.</i>	
County (select from drop-down list):	Percentage of funds projected to be used in each county:
	100%

3. Describe how the applicant intends to use the grant to advance spay neuter services, including a project budget and intended outcomes.

4. Previous Projects

This section collects information regarding any previous participation in the spay neuter program (§ 61-24-1 et seq.). Applicants should provide data for the most recent year a grant was awarded, even if they did not receive a grant in the immediately preceding year. All data provided by applicants will be verified by WVDA.

4a. In all, how many previous grants from West Virginia Department of Agriculture (WVDA) have been awarded to the applicant?	N/A for FY 18
4b. What year was the most recent WVDA grant awarded?	N/A for FY 18
4c. For the most recent WVDA grant awarded, what was the grant amount requested?	N/A for FY 18
4d. For the most recent WVDA grant awarded, what was the grant amount awarded?	N/A for FY 18
4e. What was the projected number of animals affected? (Dogs and cats combined.)	N/A for FY 18

Ranking

A. Amount Requested:	<input type="text" value="\$0.00"/>	5 points for less than \$2,000.00
		10 points for \$2,000.00 to \$4,999.99
		15 points for \$5,000.00 to \$10,000.00
Points:	<input type="text" value="0"/>	10 points for \$10,000.01 to \$20,000.00
		5 points for \$20,000.01 to \$40,000.00
		0 points for \$40,000.01 to \$60,000.00
		-15 points for greater than \$60,000.00

B. Matching Funds Proposed:	<input type="text" value="0%"/>	20 points for 50% or more
		15 points for 40% to 49.99...%
Points:	<input type="text" value="0"/>	10 points for 30% to 39.99...%
		5 points for 10% to 29.99...%
		0 points for less than 10%

C. Total Animals Affected:	<input type="text" value="0"/>	25 points for more than 200
		15 points for more than 100
Points:	<input type="text" value="0"/>	5 points for more than 50

D. Average Cost			Points
<input type="text" value="0"/> Spay/Dogs	4 points if less than \$140	<input type="text" value="0"/>	
<input type="text" value="0"/> Spay/Cats	4 points if less than \$60	<input type="text" value="0"/>	
<input type="text" value="0"/> Neuter/Dogs	4 points if less than \$140	<input type="text" value="0"/>	
<input type="text" value="0"/> Neuter/Cats	4 points if less than \$60	<input type="text" value="0"/>	
	Total:	<input type="text" value="0"/>	

E. Economics of Counties Served

- Appalachian Regional Commission status
 - 9 points for "Distressed" status
 - 5 points for "At-Risk" status
 - 1 point for "Transitional" status
 - 0 points for "Competitive" status

COUNTY	ARC STATUS	POINTS	WEIGHTED PTS

Points:

2. Median Household Income

- 15 points for less than 10% below state average
- 10 points for less than state average
- 5 points for less than 10% above state average
- 0 points for 10% or more above state average

COUNTY	MEDIAN INCOME	POINTS	WEIGHTED PTS

Points:

SUBTOTAL:

F. Bonus Points

1. Tab 3 Bonus

3 points for completing Tab 3 - Statistical Data

(Up to Maximum of 100 Total Points)

0

2. Previous Performance

a. Actual Animals Affected (Tab 2 - Proposal Info, 4f)

N/A for FY

b. Projected Animals Affected (Grant Awarded divided by
Grant Requested, times Projected Animals Affected)
(4d divided by 4c, times 4e)

0

c. Percentage of Goal Met ((a) divided by (b))

0%

Up to 15 bonus points for 100% or greater

Up to 5 bonus points for 90% or greater

0 bonus points for less than 90%

(Up to Maximum of 100 Total Points)

0

TOTAL POINTS:

0

Tab 3 - Statistical Data

1. General

1a. Type of organization (select from drop-down list)	
1b. Is TNR (Trap, Neuter, Release) part of your feral program?	
1c. Total spay-neuter grant money received (other than WVDA) in the last two complete years:	
1d. Total funding, if any, received from County Commission(s) in the last full year. Include all public funding costs, such as vehicles, salaries, maintenance, etc.	

2. Animal Intake (Last 12 months)

Check here if intake/outcome data is N/A (e.g. if you have no intake facility)

	Dogs	Cats	Community/Feral Cats
2a. Stray			
2b. Surrendered			
2c. Rescue/Transfer			
2d. Born at shelter			
2e. Turned away			

3. Animal Outcome (Last 12 months)

	Dogs	Cats	Community/Feral Cats
3a. Reclaimed			
3b. Adopted			
3c. Euthanized for space			
3d. Other euthanizations			
3e. Rescue/Transfer			
3f. Died/Lost in shelter			

Tab 4 - Attestation

By submitting this form below, I certify and attest that the information provided in all tabs, attachments, and supporting documentation is true and accurate to the best of my knowledge.

STOP! This application is incomplete.

Checklist is incomplete.

Your Name

Date

Position

on behalf of
