

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner

Amie Minor-Richard, Deputy Commissioner



8500-6888-9652

AUCTIONEER/APPRENTICE APPLICATION

Indicate Type of Application:

- ☐ Auctioneer - \$100 application and license fee to be submitted with application: \$50 examination fee to be paid on the day of exam (exact cash or check).
- ☐ Apprentice - \$100 application and license fee submitted with application: \$50 examination fee to be paid on the day of exam (exact cash or check).

Information:

1. Full Name - _____
2. Mailing address - Street, P.O. Box Number, Route, etc. _____
City, State, Zip Code _____
3. Physical Address - Street, P.O. Box Number, Route, etc. _____
City, State, Zip Code _____
4. Business Address - _____
City, State, Zip Code _____
5. Residence Phone Number - _____ Cell Phone Number - _____
Business Phone Number - _____ Email Address - _____
6. SSN - _____ Birth Date - _____ Hair Color - _____ Eye Color - _____
7. Sex - Male - _____ Female - _____
8. U.S. Citizen – Yes - _____ No - _____

A valid photo ID must accompany this application.

9. Occupation/Name of Present Employer - _____

10. Have you held a West Virginia Auctioneer/Apprentice License before? _____

If so, when? _____ Previous Auctioneer Number - _____

11. Has your Auctioneer License ever been suspended or revoked in this or any other state? _____

If yes, please provide details by attaching a statement.

12. Did you graduate from an accredited auctioneering school? _____ **If yes**, what is the name of the auction school? _____

13. Are you licensed to sell real estate in West Virginia? Yes - _____ No - _____

If yes, please indicate the Broker/Salesperson - _____

What is your Real Estate License Number? _____

14. Have you ever been convicted of a criminal offense, or are there any criminal charges currently pending against you, or a member of your firm, partnership, or corporation? _____ **If yes**, please provide details by attaching a statement, as not all crimes are disqualified.

15. Have you completed a background check? Yes - _____ No - _____

The following must be completed by non-related people who have personal knowledge of your character.

We the undersigned do hereby declare under penalty of perjury, this applicant is known by us, and we are not related to the applicant or the other individual certifying the applying honesty and truthfulness, and we know the above-named applicant to be honest and truthful.

Print Name _____ Print Name _____

Address _____ Address _____

Signature _____ Signature _____

Endorsement by Supervising Auctioneer for Apprentice Applicants.

To certify the above-named applicant will, when properly license be associated with or engaged by me in the capacity of an Apprentice Auctioneer, while exercising proper supervision and assuming responsibility for his or her acts as an Apprentice Auctioneer while associated with me, to the best of my knowledge he or she is a person of honesty, truthfulness, and integrity, and if requested will appear before the Auctioneer Board of Review and the Commissioner of Agriculture if requested.

I certify that I have reviewed this application in its entirety.

Supervising Auctioneer Name - _____

Mailing address – Street, P.O. Box Number, Route, etc. _____

City, State, Zip Code _____

Telephone Number - _____

Supervising Auctioneer Signature - _____

I have thoroughly reviewed the document and understand the statements in this application are true and made in good faith. I am knowledgeable of the current Auctioneer Rules and Regulations set forth by the State of West Virginia.

Signature of Applicant _____ Date _____

Please include the following:

- The \$100 application and license fee. Checks made payable to West Virginia Department of Agriculture (WVDA). \$50 examination fee to be paid on the day of exam (exact cash or check).
- Apprentices taking their auctioneer examination **must** include the signed Affidavit from your sponsoring auctioneer.
- Your original sealed surety bond. Please make a copy for your records. For apprentice auctioneers the amount is **\$5,000** and for auctioneers the amount is **\$25,000**.
- Legible copy of a valid government issued photo I.D.; ex: Driver's License, Military ID, etc.).

Return all required documentation to:

West Virginia Department of Agriculture
Executive Division
1900 Kanawha Boulevard East
State Capitol, Room E-28
Charleston, WV 25305