

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Amie Minor-Richard, Deputy Commissioner



1401-8500-6895-4203

Auction House Renewal Application

1. Business Name - _____

Your Business Name must match the registered name with the West Virginia Secretary of State

2. Mailing address – Street, P.O. Box Number, Route, etc. _____

City, State, Zip Code _____

3. Physical Address – Street, P.O. Box Number, Route, etc. _____

City, State, Zip Code _____

4. Telephone Number – _____

5. Email Address – _____

6. Website Address - _____

7. EIN Number – _____

8. Corporation Type –

- ☐ LLC
- ☐ Nonprofit C
- ☐ S
- ☐ Sole Proprietorship
- ☐ Other (please specify)

9. List of all Officers of the Corporation, and their Titles:

10. List all West Virginia licensed auctioneer(s) including their auctioneer/apprentice license number who are employed by this business.

By signing and submitting this form, I acknowledge that engaging in Auction House activities, the applicant/business are subject to the oversight of the Commissioner, the Auctioneer Board of Review, and the requirements of W.Va. Code §19-2C-1 et seq. and W.Va. C.S.R. §61-11B-1 et seq.

I, _____, hereby affirm that I have the legal power to sign this form on behalf of the applicant/business.

Signature

Date

Required Enclosures:

- \$100 Renewal Fee. Checks made payable to West Virginia Department of Agriculture (WVDA).
- A copy of your business license issued by the West Virginia Secretary of State.
- \$25,000 Auction House Surety Bond. If you have renewed your surety bond, please attach a copy of the receipt.

Return all required documentation to:

West Virginia Department of Agriculture
Executive Division
1900 Kanawha Boulevard East
State Capitol, Room E-28
Charleston, WV 25305