



Pesticide & Environmental Services Division

Prerequisites for Dealer (restricted use pesticide (RUP)) licensing:

Requirements - A business must have a Pesticide Dealer Business license with the West Virginia Department of Agriculture (WVDA), if the business will have a site/store in the state of West Virginia (WV) selling restricted use pesticides, if the business will have a representative coming into the state of WV to sell restricted use pesticides, or if the business is shipping restricted use pesticides into the state of WV. Employees working for this type of business who will be selling the restricted use pesticides are required to be licensed with the WVDA as a Commercial Applicator. If a company sells, or is shipping, general use pesticides (pesticides that can be sold at retail stores such as Round Up; Raid; etc.) in/into the state of WV, the business is not required to have a Pesticide Dealer Business license with the WVDA. Employees working for this type of business who will be selling the general use pesticides are not required to be licensed with the WVDA as a Commercial Applicator.

* Websites are considered not readily available, per the WVDA; therefore, if a company is selling to distributors and not directly to customers, or if the company is not selling from its own website, but through a large community website such as Amazon, DoMyOwnPestControl.com, Pestmall.com, etc., the company will not need to be licensed with the WVDA as a Pesticide Dealer Business, nor would its employees need to be licensed as a WV, Commercial Applicator.

**If an individual sells restricted use pesticides to customers (either in store or online), the business that is selling to the customer (either in person or online) must have a WV Pesticide Dealer Business license and the seller of the restricted use pesticides must be licensed as a WV, Commercial Applicator with the WVDA. If that seller is using a separate company that stores restricted use pesticides as their distributor to send the purchased restricted use pesticides to their customers, then that business must, also, be licensed with the WVDA as a Pesticide Dealer Business and anyone with the business that is sending the restricted use pesticides to WV must be licensed as a WV, Commercial Applicator.

Pesticide Examinations - For a business to become licensed as a Pesticide Dealer Business, those with the business that will be selling the restricted use pesticides in, or into, the state of WV will need to schedule to take the pesticide examinations to become licensed as WV, Commercial Applicator. The pesticide examinations that would need to be taken are the General Standards (Core) examination and Category 12: Demonstration and Research. The Category 12 examination is unique to WV and this category is not eligible via reciprocity from the states of Virginia, Ohio, Maryland, or Pennsylvania, which are the four states that the WVDA has a reciprocal agreement with for Commercial/Public/Private Applicator licensing. To be eligible to take the General Standards (Core) and Category 12 pesticide examinations, one must have at least one year of restricted use pesticide selling experience that can be verified, or a degree in a related field, such as Agriculture, Forestry, Biology, etc. If you would like to obtain an exam application and study materials for these pesticide examinations, please contact the Pesticide Services office at 304-558-2209. If using restricted use pesticide selling experience to test, the exam application would need to be completed by someone that can verify at least one year of restricted use pesticide selling experience for the applicant. The exam application will need to be signed by the one verifying the pesticide selling experience in front of a Notary and the exam application will need to be returned to our office with a copy of the applicant's valid government issued photo identification, and the \$20 examination fee (check or money order made payable to the West Virginia Department of Agriculture) to schedule an exam session. If using education to test, only Sections B and D of the exam application must be completed. The exam application must be returned with an official copy of the applicant's college transcripts, a copy of the applicant's valid government issued photo identification, and the \$20 examination fee to schedule an exam session. There are six exam locations where one may schedule to take their pesticide examinations and each location tests once a month. The applicant will receive an emailed copy of their exam admission ticket notifying them of the date they are scheduled to test at the exam location they selected. A copy of the exam admission ticket and a valid government issued photo identification will be requested by the Exam Proctor at the exam session.



West Virginia Department of Agriculture

Pesticide Licensing - Once at least one employee with the business takes and passes the General Standards and Category 12 pesticide examinations, along with their examination scores, our office will email a copy of the Pesticide Dealer Business license application and the Commercial Applicator application. These applications will need to be completed and returned to our office together with a copy of the applicant's valid government issued photo identification, and the licensing fees totaling \$80 (\$60 for the Pesticide Dealer Business license and \$20 for the Commercial Applicator license), check or money order made payable to the West Virginia Department of Agriculture.